

# Safeguard Record Manager



Allows schools to easily record child protection issues and safeguarding incidents electronically without the need for traditional daybooks or CP files.

## Streamline your safeguarding practices

Safeguard Record Manager is a market-leading record management solution designed for schools to record online and offline safeguarding incidents.

This time-saving tool enables staff to electronically record any child protection issues and safeguarding concerns of an individual without the need for traditional daybooks or CP files. It provides a holistic, 360 degree view of a child's wellbeing including behavioural issues, incidents of bullying, domestic issues and more.

Fully integratable with Smoothwall Monitor - Managed Service, Safeguard Record Manager also allows schools to track ongoing concerns including the ability to record injuries or marks on a digital body map.

A time-line view of events and alerts allow safeguarding staff to promptly identify concerns and provide support before an issue escalates.

It also facilitates a greater level of compliance with statutory and recommended guidelines around record keeping.

Now more than ever, schools and colleges need help to protect the young people in their care. Safeguard Record Manager helps to support the effective management of safeguarding and allows school staff to focus on educating instead of administration.



Safeguard software is a comprehensive system that I can't recommend highly enough! It is the perfect system for recording all those concerns that used to take hours to write up.

It is excellent for complex cases; where small threads of concerns can be seen clearly together in one place.

**Headteacher**  
Calverton Primary School

### Key features



#### Chronology

A full chronology of events are stored against any concerns raised allowing you to easily see notes from meetings, interventions and behaviour reports.



#### Easy reports

Creating reports is easy and within a few clicks you are able to see all concerns raised on a specific student. Simply view, export or print based on your requirements.



#### Anytime, anywhere

Our secure hosted option allows you to access the system from any device, allowing you to raise concerns anywhere you have an internet connection.



#### Alerts

Have alerts sent direct to your designated staff members as and when they happen.



#### Reviews

Set reminders to prompt viewing of CP files and keep track of referrals and action plans.



#### Body maps

Combine body maps with online body maps to review any emerging patterns or trends.



#### Dashboards

Multi-Academy Trusts, Local Authorities and Governors can have real-time access to reports to a single school or across a group of schools.



#### Tags

Use tags such as Child in Need, Young Carer and CP Plans for children in specific areas. You can also bring your tags across from your MIS system including FSM, SEN and PP.



#### Smoothwall Monitor integration

Incidents captured in Smoothwall Monitor Managed Service are shown on the Record Manager dashboard. This allows DSLs to view and incorporate online concerns into a student's CP file.

### Academia

If you would like to find out more about Smoothwall Safeguard Record Manager or have any questions, please get in touch with the Trustmarque team.

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